



Skokomish Indian Tribe

Tribal Center (360) 426-4232

N. 80 Tribal Center Road

FAX (360) 877-5943

Skokomish Nation, WA 98584

VACANCY ANNOUNCEMENT

POSITION TITLE: POLICE OFFICER
SUPERVISOR: CHIEF OF POLICE
OPEN: UNTIL FILLED
SALARY: \$25.00-\$30.00 HOURLY

REPRESENTATIVE DUTIES INCLUDE: The Public Safety Department is responsible for the administration of the codes and ordinances of the Skokomish Indian Tribe, for preserving the public peace, and for protecting life and property. Officers are expected to work various shifts, which include holidays and weekends. Officers are also responsible for fish and Wildlife enforcement for the Skokomish Tribe on the reservation and throughout the Tribes U&A. Responds to emergency calls and assists fire and EMS services within the Skokomish Tribe reservation boundaries. Completes and maintains all written documentation, including daily work reports and case reports. Responds to and investigates all reported incidents.

MINIMUM QUALIFICATIONS INCLUDE:

1. High School Diploma or equivalency
2. Two years post-secondary experience in the area of law enforcement.
3. Successful completion of the approved Basic Police Training Course conducted at the Indian Police Academy, State Police Academy or equivalent training in law enforcement. If applicable, candidate must be willing to obtain Washington State Certification within 1 year of hire date.
4. Computer proficiency.
Must be in good physical condition, height proportionate to weight.
5. Requires valid Washington State driver's license and ability to be insured under Tribal policy.
6. The selected candidate must be able to comply with the Department of Corrections' Criminal Conviction Policy (no serious criminal convictions within ten years) to enter the job.
7. The selected candidate must successfully complete a drug screen test, a psychological and medical evaluation, polygraph examination, and a complete background investigation prior to and to retain employment.

Behavioral Standards: Respectful, courteous, and friendly to customers, other tribal employees, and tribal leaders. A team player that helps the organization meet its objectives. Takes initiative to meet work objectives. Effective communications with customers and other tribal employees. Gets along with co-workers and managers. Positively represents the tribe maintaining the trust Skokomish residents have place in each of us. Demonstrates honesty and ethical behavior.

This position is at will and does not create a contractual relationship between the tribe and the employee.

APPLICATIONS MUST BE RECEIVED BY Open Until Filled. The Skokomish Tribe's Policies and Procedures apply to this position, including Indian Preference, Confidentiality and Drug-Free Workplace. Contact the Personnel Office for a full job description and information on this position or the Skokomish Indian Tribe's policies.

Reviewed and approved

CEO Initial: ____ Date: _____

3/30/2023