VACANCY ANNOUNCEMENT

POSITION TITLE: PHYSICIAN ASSISTANT

SUPERVISOR: MEDICAL DIRECTOR

OPEN: OPEN UNTIL FILLED

SALARY: $141,044-$151,881 ANNUALLY DOQ/DOE

10,000 Sign-on bonus to be paid out after Successfully passing the 90-day Probationary Period.

Successful candidate may be eligible for the National Health Service Corps (NHSC) Loan Repayment Program

REPRESENTATIVE DUTIES INCLUDE: Under general supervision of a Physician, provides mid-level medical care and services in a family practice environment with an emphasis on chronic disease management and prevention. Successful candidates may be eligible for the National Health Service Corps (NHSC) Loan Repayment Program. As a primary care provider provides professional medical screening, evaluation, diagnosis, and treatment of health problems to include children, adults, geriatrics, and women’s health. Consults with other medical and clinical staff in coordinating health care services for patients. Works in collaboration with and receives direction from the Medical Director. Coordinates referral services to outside providers when appropriate. Builds professional relationships with other practitioners and medical facilities to coordinate care of patients. Accurately and thoroughly completes documentation of patient visits in the electronic health record within appropriate time frame.

MINIMUM QUALIFICATIONS:
1. Graduation from accredited Physician Assistant program and three to five (3-5) years Physician Assistant experience in primary care or family medicine.
2. Washington State license as a Physician Assistant
3. Certification as a Physician Assistant by the National Commission on Certification of Physician Assistants.
5. Possess a valid AED Defibrillator/First Aid/CPR Card or ability to obtain certification within thirty (30) days after beginning employment.
6. Candidate must have a valid driver’s license and be eligible for the Tribe’s automobile insurance.
7. Candidate must have an understanding of and sensitivity to the particular problems faced by the Native American community.
8. Must be able to work in a team environment.
9. The selected candidate must successfully complete a pre-employment drug screen test, and a complete background investigation, including relevant criminal history, prior to employment.
Behavioral Standards: Respectful, courteous, and friendly to customers, other tribal employees, and tribal leaders. A team player that helps the organization meet its objectives. Takes initiative to meet work objectives. Effective communications with customers and other tribal employees. Gets along with co-workers and managers. Positively represents the tribe maintaining the trust Skokomish residents have place in each of us. Demonstrates honesty and ethical behavior.

This position is at will and does not create a contractual relationship between the tribe and the employee.

MUST RECEIVE APPLICATIONS: Open Until filled. The Skokomish Tribe’s Policies and Procedures apply to this position, including Indian Preference, Confidentiality and Drug-Free Workplace. Contact the Personnel Office for a full job description and information on this position or the Skokomish Indian Tribe’s policies.

Reviewed and approved

CEO Initial: _____ Date: ______