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Health Data Analyst/Health Informatics Specialist

The Skokomish Indian Tribe's Health Department is seeking a well-qualified and experienced Health Data Analyst or Health Informatics Specialist who will enable the provision of high-quality healthcare in an efficient and effective manner.

This is an Independent Contractor position and does not provide any benefits or other considerations. The successful applicant will be required to enter into a Skokomish Goods and Services contract with the Health Department.

This position requires some on-site work on the Reservation near Shelton, WA.

This is a short-term contract anticipated to last five to nine months depending on scheduling. **\$75.00 Hourly.**

Role and Responsibilities

This position is responsible for: collecting and analyzing data, identifying available resources and gaps, providing data as needed for making programming and other decisions, noting areas of improvement needed and similar tasks. The Contractor will work within our Electronic Health Record (EHR) as well as other data collection systems and repositories.

A keen understanding of the laws and regulations that apply to health-related and similar data, such as the Health Insurance Portability and Accountability Act (HIPAA) and Health Information Technology for Economic and Clinical Health (HITECH) Act is essential in this position.

Qualifications

1. Bachelor's degree in Health Informatics (highly preferred) or a similar technology field.
2. Two years or more experience serving as a Data Analyst or Health Informatics Specialist.
3. Effective written and oral communication skills.
4. Comprehensive understanding of medical terminology
5. Knowledge of regulatory oversight.
6. Understanding and experience working in an EHR.
7. Ability to work independently.
8. Ability to solve problems in an efficient and effective manner.
9. The ability to work with and be part of a dynamic team.
- 10. Available for a minimum of 30 hours per week.**

11. Available to work on-site on the Skokomish Indian Reservation as required.
12. Pass a background check.

The following is highly preferred:

1. Experience working in healthcare and/or a healthcare setting.
2. Understanding of Indian Health Services regulations and healthcare provision.
3. Experience working for/with an Indian Tribe.
4. Experience working with a rural healthcare department or practice.

To Apply:

Submit a cover letter detailing how you meet the requirements along with a detailed resume. Submit through Indeed or email directly to:

Denese LaClair, Health Director

E-mail: dlaclair@skokwellness.gov

Funding Source:

The funding source for the work to be conducted is Opioid Settlement Funds through the Washington State Healthcare Authority under Indian Nation Agreement #K7362. Applicable terms and conditions will be included in the Skokomish Goods and Services contract. The successful proposer will be required to accept and remain in compliance with all contractual requirements.