



Skokomish Indian Tribe

Tribal Center (360) 426-4232

N. 80 Tribal Center Road

FAX (360) 877-5943

Skokomish Nation, WA 98584

VACANCY ANNOUNCEMENT

POSITION TITLE: DOMESTIC VIOLENCE COMMUNITY OUTREACH SPECIALIST

SUPERVISOR: FAMILY SERVICE MANAGER

OPEN: OPEN UNTIL FILLED

SALARY: \$20.00 HOURLY .75 PTE

REPRESENTATIVE DUTIES INCLUDE: As a professional community outreach staff, this position will serve as lead in developing a coordinated community response to domestic violence including intervention and prevention activities. This position will work with the community to develop and implement education and prevention campaigns design to inform the community about domestic violence, dating violence, sexual and stalking and increases awareness about the needs of children who witness domestic violence. Provides community education and information through direct services, community activities and media; provides support groups and organizes and leads women's circle and other outreach and prevention activities. Must adhere to the policies and procedures of Tuwaduq Family Services and the Skokomish Tribe. Must be familiar with victim advocacy and Social Services processes. Provides support groups, cultural activities, women's circle, and other duties as assigned. Networks with other Skokomish Tribal departments and organizations and agencies providing outreach, referral and education to ensure client and community needs are met.

MINIMUM QUALIFICATIONS:

1. GED/High School Diploma with three years (3) social service, victim's advocacy, community outreach or similar work.
2. Demonstrable skills in mediation and negotiation
3. Must be Team oriented and work collaboratively with co-workers.
4. Ability to adapt to a dynamic work environment and receive direction according to the organizational needs.
5. Ability to work varied hours or weekends when necessary to accomplish the goals of the department.

Behavioral Standards: Respectful, courteous, and friendly to customers, other tribal employees, and tribal leaders. A team player that helps the organization meet its objectives. Takes initiative to meet work objectives. Effective communications with customers and other tribal employees. Gets along with co-workers and managers. Positively represents the tribe maintaining the trust Skokomish residents have place in each of us. Demonstrates honesty and ethical behavior.

This position is at will and does not create a contractual relationship between the tribe and the employee.

APPLICATIONS MUST BE RECEIVED BY: Open Until Filled. The Skokomish Tribe's Policies and Procedures apply to this position, including Indian Preference, Confidentiality and Drug-Free Workplace. Contact the Personnel Office for a full job description and information on this position or the Skokomish Indian Tribe's policies.

Reviewed and approved

CEO Initial: ____ Date: ____

5/29/2025