



Skokomish Indian Tribe

Tribal Center (360) 426-4232

N. 80 Tribal Center Road

FAX (360) 877-5943

Skokomish Nation, WA 98584

VACANCY ANNOUNCEMENT

POSITION TITLE: LICENSED PRACTICAL NURSE (LPN)

SUPERVISOR: MEDICAL DIRECTOR

OPEN: OPEN UNTIL FILLED

SALARY: \$28.00 HOURLY 1 FTE

REPRESENTATIVE DUTIES INCLUDE: The LPN primary job duty is to provide routine care, observe patients' health, assist doctors and registered nurses, and communicate instructions to patients regarding medication, home-based care, and preventative lifestyle changes. The LPN is also responsible for documentation and communication in the medical record, as well as assisting in patient care. Communicates with patients, pharmacies, providers, specialists, laboratories, and other patient care team members and enters documentation in the electronic health record, currently in Greenway and utilize Quest labs Participates in team-based care that is patient-centered.

MINIMUM QUALIFICATIONS:

1. Must be a graduate of an accredited LPN nursing program
2. Must have a valid LPN license in Washington State
3. A minimum of one-year experience of clinical duties is required, preferably in a clinical primary practice setting including pediatrics, assisting minor procedures, immunization administration, injections and medications or equivalent work (required).
4. Must have working knowledge and be proficient in Electronic Health Records.
5. Must be able to work in a team environment and be able to work varied hours when necessary to accomplish the goals of the department.
6. Candidate must have a valid driver's license and be eligible for the Tribe's automobile insurance.
7. Candidate must have an understanding of and sensitivity to the particular problems faced by the Native American community.
8. The selected candidate must successfully complete a pre-employment drug screen test, and a complete background investigation, including relevant criminal history, prior to employment.

Behavioral Standards: Respectful, courteous, and friendly to customers, other tribal employees, and tribal leaders. A team player that helps the organization meet its objectives. Takes initiative to meet work objectives. Effective communications with customers and other tribal employees. Gets along with co-workers and managers. Positively represents the tribe maintaining the trust Skokomish residents have place in each of us. Demonstrates honesty and ethical behavior.

This position is at will and does not create a contractual relationship between the tribe and the employee.

MUST RECEIVE APPLICATIONS: Open Until Filled. The Skokomish Tribe's Policies and Procedures apply to this position, including Indian Preference, Confidentiality and Drug-Free Workplace. Contact the Personnel Office for a full job description and information on this position or the Skokomish Indian Tribe's policies.

Reviewed and approved

CEO Initial: ____ Date: ____

5/8/2025