



## Skokomish Indian Tribe

80 North Tribal Center Road, Skokomish, WA. 98584 | P: (360) 426-4232 F: (360) 877-5943

### **Request for Qualifications (RFQ) Requested by the Skokomish Indian Tribe**

Services will include the creation of 2 Salish-style cedar strip canoes, including purchasing of materials, 24 yellow cedar paddles and two trailers suitable for hauling the canoes.

Preference in the award of this contract will be given first to Skokomish Tribal members, and then to members of other tribes as per the Skokomish Indian Tribe's tribal preference policy.

Winning contractor will be expected to purchase all materials, tools and a trailer(s) necessary to complete the project. Project must be completed no later than April 03, 2026.

#### **Qualifications**

Successful candidates must have the following minimum qualifications:

1. Knowledge of trees, wood and tools necessary for building a canoe
2. Demonstrated experience in building canoes
3. Ability to work with, teach and be part of a team
4. Canoe building must be completed by April 03, 2026

The following qualifications are highly preferred:

1. Knowledgeable of Skokomish Tribal culture
2. Experience working for/with an Indian Tribe
3. Demonstrated experience in building canoes for use in cultural activities
4. Knowledge in the selection of suitable materials

#### **Quote / Proposal Process**

For consideration, submit a quote or proposal that includes the information numbered below.

*Note that the building of 2 canoes, purchasing materials and tools required to build the canoes and the purchase of two trailers is included in this solicitation request. Proposed costs not to exceed \$75,000.*

1. Primary contact name, title, phone number and email.
2. Company name (if applicable).
3. Individual/firm's experience with at a minimum of 3 references and example work product.
4. Cost proposal broken down by materials, procurements and time.
5. List of deliverables and timeline.
6. Detail any experience working with or for Indian Tribes

## Submission Process

**Due Date:** December 30, 2025, received by 3:00 pm  
(late submissions will not be considered)

**RFQ Submission:** Via e-mail, U. S. mail, other delivery services and/or hand delivery to:  
Denese LaClair  
Health Department Director  
80 N. Tribal Center Road  
Skokomish Nation, WA 98584  
Email: [dlaclair@skokomishwellness.org](mailto:dlaclair@skokomishwellness.org)  
Phone: 360-426-5755

## Draft Scoring Criteria

RFQs will be scored based on the following criteria. The scoring criteria are subject to change without notice at the sole discretion of the Skokomish Indian Tribe.

<b>RFQ Components</b>	<b>Rated from 1-10 with 1 being the lowest</b>									
Proposer's overall experience	1	2	3	4	5	6	7	8	9	10
Experience providing the services required	1	2	3	4	5	6	7	8	9	10
Demonstrated skills and capabilities	1	2	3	4	5	6	7	8	9	10
Experience working with Native American tribes	1				5					10
Client references	1	2	3	4	5	6	7	8	9	10
Minority, Women Native American owned entity	1				5					10
Reasonableness of hourly rate(s)/expenses	1	2	3	4	5	6	7	8	9	10

## Contract and Workflow

A Skokomish Goods and Services contract will be negotiated between the successful proposer and the Tribe. The requesting tribal Department will request a quote for services/representation as needed. A scope-of-work and fee schedule including expenses will be negotiated. The requesting Department will issue a Work Order and work will commence. Detailed invoices will be remitted to the requesting Department for payment processing.

## Funding Sources

Fund for services will come from a non-Federal funding source. As appropriate, compliance with funding sources requirements, terms and conditions may be required.