



Skokomish Indian Tribe
Department of Natural Resources

541 North Tribal Center Road, Skokomish, WA. 98584 | P: (360) 877-5213 F: (360) 877-5148

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Request for Qualifications (RFQ)

Skokomish Clam & Oyster Beach Monitor
(Contract Position)

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3/2/26

A Valued Presence at Tribal Intertidal Harvest

The Skokomish Tribe is seeking dependable individuals to serve as Beach Monitor for shellfish harvest events. Beach Monitors play an important role in ensuring compliance, accurate reporting, and orderly operations during harvest and shellfish sale activities.

COMPENSATION & ANTICIPATED WORKLOAD

Beach Monitoring: \$175 per day

- Approximately 75 days annually
- Tidal cycles determine days
- Workdays generally 6-7 hours

Beach monitoring events are primarily at public beach locations within Hood Canal, and include nights, weekends, swing shifts, and variable harvest times depending on tidal schedules.

This role requires flexibility, attention to detail, and the ability to maintain clear communication in an active shellfish beach setting.

REPRESENTATIVE RESPONSIBILITIES

- Arrive at designated beach landing locations at the assigned reporting time
- Verify harvester identification and required documentation
- Monitor landing and sale activities to ensure compliance with fishery regulations
- Complete required monitoring forms and reports accurately
- Maintain accurate records of harvest landings
- Remain on site until all assigned monitoring duties are complete
- Communicate clearly and respectfully with harvesters and fisheries staff
- Promote safe operations during harvest and sale activities

QUALIFICATIONS

- Valid driver's license and proof of current vehicle insurance
- Boating experiences is preferred, but not required for the position
- Experience with trailering, launching and loading boat is preferred
- Reliable and punctual, with ability to travel to assigned landing sites
- Ability to work evenings, weekends, and variable shift schedules

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- Comfort working in outdoor waterfront environments, traveling over gravel and mud
 - Strong attention to detail and ability to complete accurate documentation
 - Safety-conscious mindset
 - Ability to work independently and exercise sound judgment
 - Familiarity with shellfish fisheries and the Skokomish Tribe preferred

CONTRACT SPECIFICS

- Compensation: \$175 per day
- Schedule: As needed; variable based on landing events
- May include nights, weekends, and swing shifts
- When possible, staffed with two monitors per event
- This is a contract (non-employee) position
- Contractor is responsible for maintaining required licenses, insurance, and tax reporting obligations

PROPOSAL SUBMISSION INSTRUCTIONS

Interested applicants should submit:

- Letter of interest outlining relevant experience
- Resume or summary of qualifications

Submit proposals via email or mail to:

Winona Plant
Personnel Manager
N 541 Tribal Center Road
Skokomish, WA 98584

Via E-mail: bpaul@skokomish.org

Applications will be reviewed on a rolling basis until the position is filled.
