



Skokomish Indian Tribe

Tribal Center (360) 426-4232

N. 80 Tribal Center Road

FAX (360) 877-5943

Skokomish Nation, WA 98584

POSITION TITLE: TRIBAL ATTORNEY CONTRACTURAL

SUPERVISOR: SKOKOMISH TRIBAL COUNCIL

OPEN: OPEN UNTIL FILLED

SALARY: DOE/DOQ

REPRESENTATIVE DUTIES INCLUDE: The Tribal Attorney provides advice, interpretations, and opinions on all legal matters, which may result during operation of the Skokomish Tribal Government, Tribal Administration, and Tribal Programs. The Tribal Attorney also manages the Tribal Legal Office and its budget. The Legal team shall work closely with the Tribal Prosecutor and other Attorneys with whom the Tribe has contracted for specific, additional legal representation. Advises and represents Skokomish tribal government, tribal administration, and the tribal programs in dealings with federal, state, and local governments and agencies. Represents the Tribe in litigation in federal, state, and tribal courts as requested. Represents the tribe in all negotiations as requested.

MINIMUM QUALIFICATIONS:

1. Must be a graduate of an A.B.A approved Law School.
2. Must be licensed to practice law in Washington or be able to obtain the Washington Bar license within a twelve-month period.
3. Must possess knowledge of Tribal, State, and Federal regulations including administrative procedures.
4. Experience in natural resource law preferred.
5. Must have at least four years of progressive Federal Indian Law experience demonstrated by working for a federally recognized Tribe or nationally recognized Tribal organization.
6. Candidate must have a valid driver's license and be eligible for the Tribe's automobile insurance.
7. Candidate must have an understanding of and sensitivity to the particular problems faced by the Native American community.
8. Must be able to work in a team environment.
9. The selected candidate must successfully complete a pre-employment drug screen test, and a complete background investigation, including relevant criminal history, prior to employment.

Behavioral Standards: Respectful, courteous, and friendly to customers, other tribal employees, and tribal leaders. A team player that helps the organization meet its objectives. Takes initiative to meet work objectives. Effective communications with customers and other tribal employees. Gets along with co-workers and managers. Positively represents the tribe maintaining the trust Skokomish residents have place in each of us. Demonstrates honesty and ethical behavior.

This position is at will and does not create a contractual relationship between the tribe and the employee.

MUST RECEIVE APPLICATIONS: Open Until Filled. The Skokomish Tribe's Policies and Procedures apply to this position, including Indian Preference, Confidentiality and Drug-Free Workplace. Contact the Personnel Office for a full job description and information on this position or the Skokomish Indian Tribe's policies.

Reviewed and approved

Tribal Council Initial: ____ Date: _____

5/27/2026