



# Skokomish Indian Tribe

Tribal Center (360) 426-4232

N. 80 Tribal Center Road

FAX (360) 877-5943

Skokomish Nation, WA 98584

## VACANCY ANNOUNCEMENT

**POSITION TITLE:** WELLNESS CASE MANAGER

**SUPERVISOR:** HEALTH DIRECTOR

**OPEN:** OPEN UNTIL FILLED

**SALARY:** \$25.00-\$30.00 HOURLY

**REPRESENTATIVE DUTIES INCLUDE:** The Wellness Case Manager is responsible for providing case management for clients in need of health services, in coordination with other health and social service agencies in the community. Provide group education activities for clients in coordination with other Wellness Department health promotion services. Case management, group education deals with physical and behavioral health issues such as, and not limited to diabetes, domestic violence, depression, substance abuse and HIV/AIDS/STIs. Manage and Maintain the SDPI registry, conduct outreach and education. Provide wellness case management services to SWC clients, assisting clients to meet wellness goals by connecting clients to relevant health and wellness resources, and advocating for their access to and utilization of these services.

### **MINIMUM QUALIFICATIONS:**

1. Bachelor's Degree in health, human services, or business fields, such as public health, social work, education, or business: OR Associate's Degree in the human services or business fields, or certificate of health professional training such as a Nurse's Aide,
2. Patient Care Technician or Community Health Representative, and a minimum of 3 years of experience in the human services or business fields: OR - A minimum combination of six (6) years of work experience in the human services or business fields, with experience and knowledge of case management standards.
3. Candidate must have a valid driver's license and be eligible for the Tribe's automobile insurance.
4. Candidate must have an understanding of and sensitivity to the particular problems faced by the Native American community.
5. Must be able to work in a team environment.
6. The selected candidate must successfully complete a pre-employment drug screen test, and a complete background investigation, including relevant criminal history, prior to employment.

Behavioral Standards: Respectful, courteous, and friendly to customers, other tribal employees, and tribal leaders. A team player that helps the organization meet its objectives. Takes initiative to meet work objectives. Effective communications with customers and other tribal employees. Gets along with co-workers and managers. Positively represents the tribe maintaining the trust Skokomish residents have place in each of us. Demonstrates honesty and ethical behavior.

**This position is at will and does not create a contractual relationship between the tribe and the employee.**

**MUST RECEIVE APPLICATIONS: Open Until Filled.** The Skokomish Tribe's Policies and Procedures apply to this position, including Indian Preference, Confidentiality and Drug-Free Workplace. Contact the Personnel Office for a full job description and information on this position or the Skokomish Indian Tribe's policies.

Reviewed and approved

CEO Initial: \_\_\_\_\_ Date: \_\_\_\_\_

7/29/2026