



Office (360) 426-5755

100 North Tribal Center Road Skokomish Nation, WA 98584

Fax (360) 877-2399

REQUEST FOR QUOTATION (RFQ)

Health Center Floor Replacement

Issuing Organization: Skokomish Wellness Center / Skokomish Health Department

Project: Health Center Floor Replacement

Project Location: 100 N Tribal Center Rd. Skokomish Nation, WA

1. PURPOSE

The Skokomish Wellness Center is requesting quotations from qualified and experienced flooring contractors to provide all labor, materials, equipment, and services necessary to **remove and replace existing flooring within the Health Center.**

The goal of this project is to provide durable, safe, sanitary, and professionally installed flooring suitable for a healthcare environment.

2. SCOPE OF WORK

The selected contractor shall provide all labor, materials, equipment, supervision, and related services necessary to complete the flooring replacement project.

Work shall include, but is not limited to:

A. Existing Flooring Removal

- Remove existing flooring and associated materials in designated areas.
- Remove existing adhesive, transition strips, base materials, and other flooring components as necessary.
- Properly contain and dispose of removed flooring materials.
- Protect walls, doors, cabinetry, medical equipment, furniture, and other existing property during removal.
- Notify the Health Center immediately if hazardous materials, asbestos-containing materials, significant moisture, mold, or structural damage are discovered.

B. Floor Preparation

- Inspect the existing subfloor for damage, moisture, uneven areas, or deterioration.
- Repair damaged areas of the subfloor as necessary.
- Remove adhesive residue and debris.
- Level and prepare the surface to provide a smooth, clean, and suitable installation surface.
- Address moisture concerns before installation.
- Contractor shall identify any conditions requiring additional work before proceeding.

C. New Flooring Installation

Contractor shall provide and install new commercial-grade flooring appropriate for a healthcare facility.

The flooring shall be:

- Durable and suitable for high-traffic healthcare areas.
- Easy to clean and maintain.
- Resistant to normal healthcare cleaning and disinfecting products.
- Slip-resistant where appropriate.
- Suitable for the intended rooms and traffic levels.
- Professionally installed according to manufacturer specifications.

D. Transitions and Edges

Contractor shall provide and install:

- Appropriate transition strips.



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- Thresholds where required.
- Edge treatments.
- Proper transitions between different flooring surfaces.
- Sealed and finished edges as appropriate.

E. Baseboards / Wall Base

Where applicable, contractor shall remove and replace existing wall base.

F. Final Cleaning

Upon completion, contractor shall:

- Remove all construction debris.
- Remove excess adhesive and installation materials.
- Clean newly installed flooring.
- Clean affected work areas.
- Remove contractor equipment and materials.
- Leave the Health Center ready for normal use.

3. HEALTHCARE ENVIRONMENT REQUIREMENTS

Because the project is located within a healthcare facility, the contractor shall take appropriate measures to minimize disruption and maintain a safe environment.

Contractor shall:

- Coordinate work with Health Center staff.
- Maintain appropriate infection-control practices.
- Control dust and debris.
- Keep construction materials contained.
- Maintain safe access through the facility.
- Clearly identify work areas.
- Minimize noise and disruption to patients and staff.
- Coordinate work hours with the Health Center.
- Protect patient records, medical equipment, furniture, and other sensitive materials.
- Follow all applicable Health Center, Tribal, state, and regulatory requirements.

4. MATERIALS

Contractor shall provide samples and specifications for proposed flooring materials.

The Health Center reserves the right to approve the proposed flooring material prior to installation.

5. ITEMIZED QUOTATION

Contractors shall provide an itemized quotation.

6. ADDITIONAL WORK

If unforeseen conditions are discovered, the contractor shall provide a written change order identifying:

- Description of additional work.
- Additional materials required.
- Additional labor.
- Additional cost.
- Estimated additional time required.

No additional work shall be performed without prior written authorization from the Skokomish Wellness Center.



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7. PROJECT SCHEDULE

The contractor shall coordinate the construction schedule with Health Center administration to minimize disruption to patient care and clinic operations.

8. CONTRACTOR REQUIREMENTS

Contractor shall provide:

- Current business information.
- Contractor license information, if applicable.
- Proof of insurance.
- References for similar commercial or healthcare flooring projects.
- Product specifications.
- Material warranty information.
- Labor warranty information.
- Proposed project schedule.
- Itemized quotation.

9. SITE WALK-THROUGH

Contractors are encouraged to conduct a site inspection prior to submitting a quotation. Contractors are responsible for verifying existing conditions and measurements.

10. SUBMISSION OF QUOTATION

Submit completed quotations to:

Skokomish Wellness Center / Skokomish Health Department

Attention: Denese LaClair, Health Director

Email: dlaclair@skokwellness.gov

Phone: 360-426-5755

Quote Due Date: 9/14/26

RIGHT TO REJECT

The Skokomish Wellness Center reserves the right to reject any or all quotations, request clarification, negotiate with contractors, waive minor irregularities, and select the quotation determined to be in the best interest of the Health Center.

Selection may be based on overall value, including price, quality of materials, contractor experience, project schedule, warranty, and ability to meet the requirements of a healthcare environment.